



Medical Emergency Procedure

If a medical emergency is identified for a child or Educator, the following procedure outlines expectations for a medical emergency:

1. Educators will communicate via 2-way radio that there is a medical emergency, any extra staffing will attend to support.
2. Educators will call 911 and respond as directed.
3. Educators not involved with 911 or response will re-locate children to another space.
4. Director or Designate will contact parent/guardian and License Holder.

Director/Licence Holder Responsibilities:

1. Confirm 911 has been called, call if needed.
2. Communicate with License Holder and/or Licensing Officer regarding incidents.
3. Complete Incident Reporting.
4. Communicate with families about the incident and support as able.